

**MEMORANDUM FOR INFORMATION****OCAV October 12-13, 2010****SUBJECT: Quality Assurance Update**

Membership on the Ontario Universities Council on Quality Assurance (Quality Council) was confirmed in June and is noted below:

Dr. Sam Scully	Chair (Post Secondary Education Consultant)
Dr. Ron Bond	Out-of Province Quality Assurance Expert (Chair, Campus Alberta Quality Council)
Dr. Sue Horton	Graduate Dean Representative (Associate Provost, Graduate Studies, University of Waterloo)
Mme. Maureen Lacroix	Citizen Representative (Sudbury)
Dr. Moira McPherson	Undergraduate Dean Representative (Associate Vice-President (Academic), Lakehead University)
Dr. Cheryl Regehr	OCAV Representative (Vice-Provost Academic Programs, University of Toronto)
Dr. Marilyn Rose	Academic Colleague Representative (Dean, Graduate Studies, Brock University)
Dr. Bruce Tucker	OCAV Representative (Associate Vice-President Academic Affairs, University of Windsor)
Dr. Alex Wellington	Academic Colleague Representative (Assistant Professor, Philosophy, Ryerson University)
Dr. Donna Woolcott	Ex-Officio Member (Executive Director Quality Assurance)

The Quality Council held its inaugural meeting on July 28. All members were in attendance (two by video conference). The meeting focused primarily on orienting the members to the new Quality Assurance Framework, the role of the Quality Council and drafting policy statements on issues including confidentiality, quorum, etc. The Council also approved an IQAP checklist as the standard tool to be used to review all submissions against the criteria in the Quality Assurance Framework. This checklist has been shared with OCAV members.

Completed IQAPs were received from eight institutions by the July 1<sup>st</sup> deadline and all other institutions have submitted progress reports on their IQAP development. The progress reports were reviewed by the Quality Council at its first meeting. Based on the progress reports, it is anticipated that all institutions will have submitted their IQAP by the December 31<sup>st</sup> deadline.

The Quality Council is now in process of reviewing the IQAPs received to date. Upcoming fall meetings will focus on the approval process for these IQAPs.

Over the summer, we completed a draft Guide to accompany the Quality Assurance Framework. We invited feedback from individuals representing many stakeholders (including OCAV, OCGS, Undergraduate Deans, Educational Developers) and received helpful suggestions. We anticipate regular updates to the Guide based upon suggestions from the universities

OCGS is very active reviewing new program proposals and completing outstanding periodic appraisals. We have appointed one OCGS appraisal committee to function over this year to handle the new graduate program proposals and complete the periodic appraisals and reports that will carry forward into 2010-11.

UPRAC is wrapping up its final two audits. Reports are found later in meeting materials.

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